

Attendance Newsletter



Welcome to the Attendance newsletter for summer term 2024. Our target for attendance is 96%+.

We monitor attendance regularly and will be in contact if your child's attendance falls below 95% so that we can work together to improve it.

We ask that Parents/Carers support good attendance in the following ways:

- ☺ Make school attendance a priority.
- ☺ Contact the school to report each daily absence by 9.00am Via study bugs, Arbor or telephone 02087642923
- ☺ Children should return to school as soon as they are able to do so after an illness
- ☺ If you have ANY concerns about attendance, please do not hesitate to speak to the school office in the first instance.

Unauthorised Absence includes:

- ☹ Arriving late to school
- ☹ Shopping trips
- ☹ Birthday treat which results in their absence from school
- ☹ Absence from school with no reason
- ☹ Child off school as sibling/parent is unwell

Holidays in Term Time

There are 190 school days and 175 other days in the year that can be used for holidays and other occasions. The school academic year is set out a year in advance and available on the school website

Please be aware that any leave of absence requests must be for exceptional circumstances and may not be authorised. Your child's current attendance and previous years attendance will also be taken into consideration, each request will be assessed on a case by case basis.

We have an Exceptional Leave of Absence Google Form on the home page of the school website, you are required to complete this at least 10 school days before the proposed dates of leave.

Attendance Rewards from September 2024

- Weekly celebration assemblies for punctuality and attendance with attendance trophies
- 95% cinema club half termly
- Termly 100% certificates in attendance assembly
- Weekly prize draw for classes with the highest attendance, prize could be golden time, extra playtime or extra time in the ICT suite
- Half termly Cinema Club
- A prize for the class that has the best attendance for the half term
- Termly 100% certificates for individual children and name put in a draw for a prize
- 100% attendance for the year - name put in a draw for a big prize, e.g. tablet, cinema tickets, vouchers for Kaspas (dessert restaurant)



Scan the QR Code to download the Studybugs App.

Why use StudyBugs?

- It is integrated with our systems so we know right away if your child is accounted for.
- It is quick and easy to register and use. It automatically reminds you to keep us posted.
- You'll be helping the NHS and other public health organisations improve children's health

Here
Everyday
Ready
On Time

**PLEASE CAN WE KINDLY REQUEST YOU MAKE DENTAL AND MEDICAL APPOINTMENTS OUTSIDE OF SCHOOL TIME.
IF THIS IS NOT POSSIBLE APPOINTMENT LETTERS WILL NEED TO BE SEEN BY THE SCHOOL OFFICE**



Every **SCHOOL** **DAY** matters

Penalty Notice Fines for School Attendance are Changing!

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for Penalty Notice Fines issued after 19th August 2024.

Per Parent, Per Child

Penalty Notice Fines will now be issued to each parent, for each child that was absent.

For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

First offence

The first Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child paid within 28 days.

Reduced to £80 per parent, per child if paid within 21 days.

5 consecutive days of term time leave

Penalty Notice Fines will be issued for Term Time Leave of 5 or more consecutive days. Inset training days are school days and can be included in the 5 or more consecutive days where there was intent to be absent for term time leave.

10 sessions of unauthorised absence in a 10-week period

Penalty Notice Fines will be considered when there has been 10 sessions of unauthorised absence in a 10 week period.

Second Offence (within 3 years)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be: £160 per parent, per child to be paid within 28 days.

Third Offence and Any Further Offences (within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child. Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate, due to 'failure to safeguard a child's education'.