



14th September 2020

Dear Parents and Carers

Thank you for your working with us to ensure the children had a smooth return to school last week especially if you are using an entrance that isn't always the most convenient for you- it is quite a trek around the school! We would ask that you remember to socially distance when on site and around school.

I thought it might be helpful to go through what will happen if we have a confirmed case of COVID-19 reported to the school so that you are not too shocked if you are contacted with this information.

We have to:

1. Contact London COVID Response Cell (LCRC) will advise on who are the contacts that need to isolate. In general, this will include anyone who was within 1 to 2 metres for 15 minutes or more in the 48 hours before the case was symptomatic.
2. We will then text you to say that there is a confirmed case with your child's bubble and that they will have to isolate for 14 days. If we have your email we will send you a letter outlining the guidance. We will put a sample of this letter on the website so you can see the guidance. The link to the letter is here if you would like to see what the guidance is: <https://tinyurl.com/y4qsbmev>
3. We will put another letter on the website that informs all parents and carers there is a case.

I hope that this is helpful and whilst we hope not to have any cases of COVID-19 the news is telling us that the numbers are rising and we would like to be prepared.

I hope you are all safe and well!

Best Wishes

Ms Cranham

Headteacher





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